Green Security Guest Pass - Mobile Phone OptionDenver Health grants two guest visits per year!

STEP 1

 Enter the Green Security Home page URL: www.greensecurityllc.com

STEP 2

 Scroll to the bottom of the Home page and select "Request a Visit"

STEP 3

1st Screen - Select a Facility

- Click the dropdown box and scroll down to select Denver Health
- Click CONTINUE

STEP 4

2nd Screen - Request a Visit

- First question, "Where would you like to visit at the facility?
- Select "Pavilion A-Main Lobby-ER Side" if unsure which site to select
- Complete the remaining questions
- Click CONTINUE

STEP 5

3rd Screen - Request a Visit

- Complete the remaining question
- Click CONTINUE

STEP 6

4th Screen - Request a Visit

- Tap UPLOAD PICTURE and select a PHOTO option
- Click REQUEST VISIT

STEP 7

You will receive an email with a QR code. Scan the QR code at a kiosk location to print a visitor badge.

CONTACT GREEN SECURITY CUSTOMER SERVICE FOR ASSISTANCE: 866,750,3373

VISITING DENVER HEALTH

- 1) Register with Green Security
- 2) Log in at any Green Security kiosk
- 3) Display your visitor badge on your upper torso at all times

THREE WAYS TO LOG IN:

- Scan your Green Security badge at a Green Security kiosk
- Click on the kiosk desktop and manually enter your login credentials
- Log in using the Green Security mobile app

If you are not registered with Green Security, then Denver Health allows two guest visits per year! (See Guest Pass—Mobile Phone Option)

GREEN SECURITY KIOSK LOCATIONS:

- · Two at the entrance to Pavilion A
- Reception area of Pavilion C
- Entrance to Pavilion L
- Receiving Dock at 777 Delaware ST

KIOSK TROUBLESHOOTING

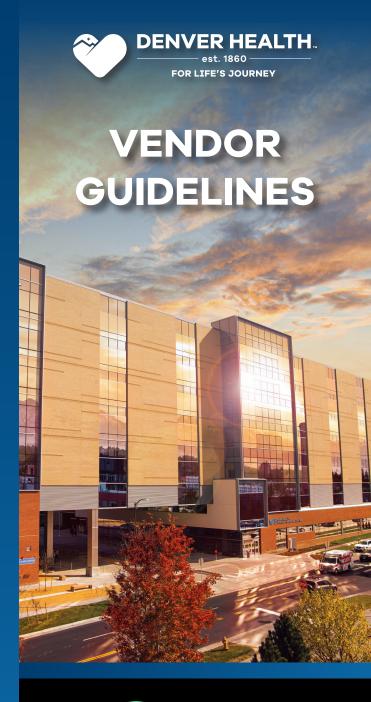
- Before scanning, clear any messages on the desktop by clicking the OK button in the message box
- If the scanner does not detect your badge, then manually log in by clicking the desktop with the mouse or use the Green Security mobile app.

The Green Security kiosks are maintained by the Supply Chain and IT departments. For registration and credentialing issues, please contact:

Green Security Customer Service at 866-750-3373

OR

Denver Health Supply Chain staff at: **DH_GreenSecuritySupport@dhha.org**





VENDOR BADGING REQUIREMENTS

Denver Health has partnered with Green Security LLC for vendor credentialing. All vendors and contractors needing campus access must be registered and badged by Green Security. Any fees are the vendor's responsibility. Without an approved Green Security badge, you may use a temporary guest pass for up to two visits; beyond that, access will be denied.

Green Security handles background screening and provides smart phone and hard badges, which can be tracked via QR codes scanning service. Vendors and contractors must log in at a Green Security kiosk for each visit. A visitor's badge will be printed, and both the printed and hard badges must be worn displayed at all times.

VENDOR REGISTRATION & CREDENTIALING

Register: https://grn.ac/dhha-vendors Green Security Customer Service: 866-750-3373 Monday through Friday 8 am—5 pm EST For more information on conducting business with Denver Health visit <u>denverhealth.org</u>, click on <u>About Us</u> and select the <u>Vendors</u> and Suppliers link.

Denver Health Purchasing

777 Delaware Street, MC 1415 303-602-7100 Denver, CO 80204

Denver Health Pharmacy

790 Delaware Street, MC 0056 Denver, CO 80204

Green Security Customer Service

Phone 866-750-3373 7:00 a.m. - 5:30 p.m. (CT) Monday-Friday Email: Support@greensecurityllc.com

DO NOT LEAVE PRODUCT SAMPLES

Denver Health has strict policies for introducing pharmaceutical and non-pharmaceutical supplies. Departmental product committees review new items before approval. Please do not bypass Purchasing or approach physicians or departments directly to influence the adoption of new supplies.

Dear Valued Sales Representative:

You may have received a message that Denver Health is now using Green Security for our credentialing service. Green Security may ask for additional credentials depending on whether access is needed in patient care areas, or only to administrative offices such as the Purchasing Department. If you have issues with the credentials being requested, please contact the Purchasing department at 303-602-7100.

Green Security badging is required for all vendor representatives visiting the main hospital campus. Without a badge, your access will be restricted to the Purchasing Department. If you are found in the hospital without a valid badge, you will be in violation of the Denver Health Supplier/Vendor Guidelines policy and you will be asked to report to the Purchasing Department or leave the premises. Repeated violation of the policy could result in temporary or permanent suspension of privileges.

We appreciate your cooperation with this important program.

Director-Supply Chain
Denver Health and Hospital Authority

